

JOHNSON CREEK SCHOOL DISTRICT  
**Regular Board of Education Meeting Minutes**  
**Monday, March 16, 2020**  
**6:00 p.m.**  
**Weis Center**

President Richard Wrench called the meeting to order.

Board Members Present: Duane Draeger, Heidi Hartz, Ken Johnson, June Kolaske, Jennifer Malueg, Mark Siewert, and Richard Wrench

Board Members Absent: Student Representative Hannah Constable

Also present: Superintendent Michael Garvey, Principal Neil O'Connell, Principal Melissa Enger, Special Education Director Stacy Pustina, Administrative Assistant Becky Stewart, Cathie Joseph, Mandy Christiansen, Diane Trimborn, and Beth Klucarich-Erb

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Kolaske/Hartz to adopt the agenda as posted. Motion Carried.

**Community Viewpoint**

None

**Communications**

Superintendent Report

Dr. Garvey updated the Board on the school closure caused by COVID-19.

Board Member Comments

Mr. Johnson applauded the staff for all their work with the closure. He asked how the ACT went using the Hotel as the testing site. Mr. O'Connell responded that it went very well. Mr. Johnson asked if the Senior Lunch was still going on. Dr. Garvey responded that he was willing to have it. Mr. Johnson asked about the staff survey and would like to see the questions and answers.

Mrs. Malueg thanked the staff and administrative team for the work with the school closure.

Mrs. Kolaske thanked the staff, and administration as well, and asked if Mr. O'Connell would get the staff survey questions and answers to her. Mr. O'Connell will do so.

Mrs. Hartz thanked the staff and administration and she stated she really appreciates all of our staff.

Mr. Wrench stated he is very grateful for our staff and administration.

Mr. Draeger thanked Dr. Garvey for putting the Community Referendum meetings together.

**Committee Reports**

None

**Approval of Minutes**

Motion by Draeger/Malueg to approve the minutes of the Regular Board meeting of February 17, 2020. Motion Carried.

**Business Affairs/Treasurer's Report**

Motion by Kolaske/Malueg to approve Accounts Payable checks 236138-236415 in the amount of \$1,529,467.09, no wire transfers, Payroll checks 15424-15427 in the amount of \$4,614.42, and Payroll ETF transaction 900943418-900943654 in the amount of \$283,637.52.

Roll Call vote: Draeger (Y), Hartz (Y), Johnson (Y), Kolaske (Y), Malueg (Y), Siewert (Y), and Wensch (Y).

Yes – 7                      No – 0                      Absent – 0                      Motion Carried

There were no budget adjustments.

**Personnel**

*Paid Emergency Leave*

Motion by Draeger/Wensch to approve Paid Emergency Leave for hourly staff not working during the school closure for COVID-19.

Roll Call vote: Draeger (Y), Hartz (Y), Johnson (Y), Kolaske (Y), Malueg (Y), Siewert (Y), and Wensch (Y).

Yes – 7                      No – 0                      Absent – 0                      Motion Carried

While on paid Emergency Leave:

1. Hourly staff will receive 90% of their wages for their normal work days and hours.
2. Maintenance staff will continue to work normal hours and will be paid 100% of their pay.
3. Teacher aides, office staff and food service staff will be assigned work as needed.
4. Any hourly staff member working will, of course, be compensated at 100% for those scheduled hours.

5. We expect staff to be available to work during this paid leave. Any staff member who is scheduled for work failing to report will be considered unavailable and will not receive any pay for the day.
6. Leaves approved prior to the closure will be honored.
7. Any staff member who is ill, upon providing a medical excuse will be allowed to use accumulated sick time.
8. No accumulated leave may be used while receiving emergency leave pay expect as noted in #6 or #7 above.
9. This emergency leave will be for regular scheduled work days and is not available for during Spring Break or other pre-scheduled “non-work days.”
10. Staff will be assigned work hours during the closure. We will first assign staff in their normal work assignments. Aides supporting students, maintenance doing maintenance, office staff doing office work, food service doing food work.
11. Support staff wishing to work outside of their normal assignment, please email me.

#### Resignation/Hiring

Motion by Siewert/Johnson to accept resignation from Marcus Novak as Co-Varsity and Co-Middle School Wrestling Coach and to hire Fitness Supervisor Ryan Walling, Elementary Paraprofessional Paige Kramer, Speech/Language Pathologist Megan Campnell, Volunteer Track Coach Adam Joerres, and the 2020 Summer School Director Marc Blakeley. Motion Carried.

#### New Business

Motion by Kolaske/Siewert to approve the fall 2021 Wisconsin Start College Now request for three students to take the Nursing Assistant Class at Madison College and to approve the Wisconsin Start College Now request for one student to take an English II Class at Madison College in the event that AP Language is not available at Johnson Creek High School during the 2020-21 school year and the student meets the qualifications of the college. Motion Carried.

Dr. Garvey shared that lunches and snacks will be available beginning March 23<sup>rd</sup> through April 3<sup>rd</sup> for school aged children 18 years of age or under. These will be delivered to the family’s home (or the District address where the child will be for lunch). There will be no charge for the meals. Families will need to request the meals by 3 p.m. Sunday for the following week.

Motion by Siewert/Hartz to adjourn. Motion Carried.

Respectfully submitted,

Rebecca A. Stewart  
District Administrative Assistant