

JOHNSON CREEK SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
Monday, June 19, 2023
6:00 p.m.
Elementary Music Room

President Mark Siewert called the meeting to order.

Board Members Present: Duane Draeger, Ken Johnson, June Kolaske, Christina Norby, Mark Siewert, Natasha Steenbergen, and Wesley Trapp

Also present: District Administrator Mark Gruen, Principal Neil O'Connell, Special Education Director Stacy Pustina, Administrative Assistant Becky Stewart, Lasa Wenner, Carol O'Neil, Richard Wensch, Courtney Morris, Jenna Baneck, Maggie Markus, George Weber, and Jay Badon

Becky Stewart verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Draeger/Johnson to adopt the agenda as posted. Motion Carried.

Approval of Minutes

Motion by Steenbergen/Draeger to approve the minutes of the Regular Board meeting of May 15, 2023. Motion Carried.

Community Viewpoint

None

Fort Health Nurse Summary Presentation

Mrs. Wenner, Johnson Creek School District nurse, gave a summary on the 2022-2023 school year.

Mock Congress Bills

Mrs. Morris, Jenna Baneck, Maggie Markus, and George Weber presented their Mock Congress Bills.

Business Affairs/Treasurer's Report

Motion by Draeger/Steenbergen to approve Accounts Payable checks 243460-243699 in the amount of \$656,299.51, no wire transfers, Payroll checks 15760-15762 in the amount of \$338.20, and Payroll ETF transaction 900952132-900952377 in the amount of \$316,768.87.

Roll Call vote: Draeger (Y), Johnson (Y), Kolaske (Y), Norby (Y), Siewert (Y), Steenbergen (Y), and Trapp (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

Motion by Johnson/Draeger to adopt resolution #06192023 the transfer of funds, the establishment of an escrow account with respect to and the defeasance of certain of the general obligation refunding bonds, dated March 7, 2017.

Roll Call vote: Draeger (Y), Johnson (Y), Kolaske (Y), Norby (Y), Siewert (Y), Steenbergen (Y), and Trapp (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

Personnel

Motion by Norby/Trapp to accept Kimmy Sue Krause-Jackson, Ryan Lind, and Katelyn McWilliams’ resignation effective the end of the 2022-23 school year. Motion Carried.

Motion by Draeger/Steenbergen to hire Paraprofessional Jennifer Rank, Paraprofessional Melissa Overhouse, Elementary Teacher Avery Hombsch, Elementary Art Teacher Sara Houwers Sixel, FACE Teacher Amanda Olsen, High School Science Teacher Jared Schmitthenner, and Volunteer Track Coach Denalyn Siewert. Motion Carried.

Motion by Steenbergen/Johnson to approve the salary promotions as recommended by the salary promotion review committees

- Kristin Chowanec from B3 to C1
- Cassidy Hartman from B3 to C1
- Kyle Morris from B3 to C1
- James Petersen from B3 to C1
- Amy Sarnow from F3 to G1
- Christopher Schick from B3 to C1
- Nicholas Zbichorski from B3 to C1

Motion Carried.

Motion by Personnel Committee/Norby to grant all employees that have personal days the ability to roll over 2 of them into sick time if unused beginning with the 2023-24 school year. Motion Carried.

Motion by Personnel Committee/Johnson to accept the QIT recommendation which increases administrative assistant (220 contract days) vacation time as presented below starting with the 2023-24 school year

Employees contracted for 220 days	
Number of Years Worked	Vacation Days Earned
Year 1	4 days

Years 2-5	8 days
Years 6-11	12 days
Years 12 and over	16 days

Give vacation in year 1 – you get 4 days in year one of employment – earned 1 day per month for the first 4 months totaling 4 days. All employees hired prior to December 31 of the current school year can count that year as year one on the vacation chart.

This includes prorated vacation days based on the number of days they work – using the maintenance grid as our starter.

Specific Restrictive Language: One work week (5 days) vacation maximum to be utilized during student contact days with prior administrator approval.

All other vacation can be scheduled in isolation and/or on non-student contact days.

Direct supervising administrator will coordinate a calendar of work days annually with a minimum of 220 days.

And

Maintenance staff (260 contract days) vacation time as presented below

Employees contracted for 260 days	
Number of Years Worked	Vacation Days Earned
Year 1	5 days
Years 2-5	10 days
Years 6-11	15 days
Years 12 and over	20 days

Give vacation in year 1 – you get 5 days in year one of employment – earned 1 day per month for the first 5 months totaling 5 days.

All employees hired prior to December 31 of the current school year – can count that year as year one on the vacation chart.

And

to grant paraprofessionals and cooks 6 sick days the first year earned 1 per month for the first 6 months.

Roll Call vote: Draeger (Y), Johnson (Y), Kolaske (N), Norby (Y), Siewert (Y), Steenbergen (Y), and Trapp (Y).

Yes – 6

No – 1

Absent – 0

Motion Carried

Motion by Personnel Committee/Draeger to increase the teacher and paraprofessional substitute pay to \$130 a day. Paying substitute teachers and paraprofessionals the same amount daily.

Increasing long term teacher sub pay to \$220 a day. Fixing the substitute box in the handbook to include only paraprofessionals and cook substitutes. Increasing staff subbing for staff to be paid the hourly amount of an A1 staff member rounded down to the nearest dollar. And paying the substitute crossing guard position \$10 more a day.

Motion by Steenbergen/Norby to move 11 i into closed session. Motion Carried.

Motion by Steenbergen/Norby to increase the agreement with Fort Healthcare nurse's contract from 24 to 32 hours for the 2023-24 school year. Motion Carried.

New Business

Motion by Draeger/Trapp to approve the 2023-24 WIAA Membership.

The principals presented the Annual School Discipline reports to the Board.

Old Business

Motion by Draeger/Norby to move 13 a into closed session.

Communications

Administrative Report

Mrs. Pustina stated she is working on finishing up hiring.

Mr. O'Connell mentioned all the end of year school events. He stated graduation went well.

Mr. Gruen stated it has been a great first year.

Board Member Comments

Mrs. Kolaske asked about the community garden. Mr. Gruen stated there are five community plots and the rest will be mowed.

Mrs. Steenbergen stated she presented Brooklyn Patterson with a certificate and a book from the Board at the senior awards thanking her for her time on the Board.

Committee Reports

None

Motion by Steenbergen/Draeger for the Board to conduct a closed session pursuant to Wis. Stats. §19.85(1)(c) and if the said Motion is adopted, then to hold a Closed Session immediately after approval of the said Motion to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction.

Roll Call vote: Draeger (Y), Johnson (Y), Kolaske (Y), Norby (Y), Siewert (Y), Steenbergen (Y), and Trapp (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

The Board didn't return to open session.

Respectfully submitted,

Rebecca A. Stewart
District Administrative Assistant