

JOHNSON CREEK SCHOOL DISTRICT  
**Regular Board of Education Meeting Minutes**  
**Monday, November 20, 2023**  
**6:00 p.m.**  
**Elementary Music Room**

President Mark Siewert called the meeting to order.

Board Members Present: Duane Draeger, Ken Johnson, June Kolaske (arrived at 6:15 p.m.), Christina Norby, Mark Siewert, Natasha Steenbergen, and Wesley Trapp

Also present: District Administrator Mark Gruen, Principal Neil O’Connell, Principal Melissa Enger, Special Education Director Stacy Pustina, Administrative Assistant Becky Stewart, Student Representative Kiya Imig, Rick Wrench, Paula Constable, Bryan Gatzke, and Jay Badon

Becky Stewart verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Draeger/Steenbergen to adopt the agenda as posted. Motion Carried.

**Approval of Minutes**

Motion by Draeger/Norby to approve the minutes of the Regular Board meeting of October 30, 2023. Motion Carried.

**Community Viewpoint**

None

**Business Affairs/Treasurer’s Report**

Motion by Draeger/Steenbergen to approve Accounts Payable checks 244488-244625 in the amount of \$545,666.26, no wire transfers, Payroll checks 15784-15790 in the amount of \$3,467.87, and Payroll ETF transaction 900953240-900953491 in the amount of \$364,929.38.

Roll Call vote: Draeger (Y), Johnson (Y), Kolaske (Absent), Norby (Y), Siewert (Y), Steenbergen (Y), and Trapp (Y).

Yes – 6

No – 0

Absent – 1

Motion Carried

Motion by Norby/Steenbergen to allow the Johnson Creek Board of Education to authorize the Board President, Clerk, and Treasurer to act on behalf of the School District to execute a series of notes with Badger Bank not to exceed \$1,200,000 in the aggregate. This authorization is to address short term cash flow deficits which may arise during the 2023-24 school year. The maturity date of any notes shall not extend beyond September 1, 2024.

Roll Call vote: Draeger (Y), Johnson (Y), Kolaske (Absent), Norby (Y), Siewert (Y), Steenbergen (Y), and Trapp (Y).

Yes – 6

No – 0

Absent – 1

Motion Carried

The Board advised Mr. Gruen to come up with an Administrative Rule on Activity Accounts.

Mrs. Kolaske arrived.

### **New Business**

Board Clerk, June Kolaske, announced the 2024 Spring Election. The following Board members' terms expire this April: Duane Draeger, June Kolaske, and Mark Siewert.

Motion by Draeger/Norby to set the December 18<sup>th</sup> Board meeting to begin at 5 p.m. instead of 6 p.m. due to an Elementary concert. Motion Carried.

### **Communications**

#### **Administrative Report**

Mrs. Enger stated the Veteran's Day program went well. She also mentioned that Kindergarten will have their Kindergarten feast tomorrow. Mrs. Enger stated Friends of Our School raised over \$3,200 from the Butter Braid fundraiser.

Mrs. Pustina thanked Diane Trimborn for organizing all the monthly Staff Potlucks.

Mr. O'Connell stated NHS is working on fundraisers for Christmas Neighbors. The Jean Team fundraiser for Christmas Neighbors is up to \$1,410 as of today.

Mr. Gruen stated John Burke is being inducted into the Wisconsin Soccer Hall of Fame.

#### **Board Member Comments**

Mr. Draeger stated the Veteran's program was very good. He also stated Charles Schick passed away on Thursday, November 16<sup>th</sup>.

Mrs. Steenbergen shared she went to some webinars and attended the Regional meeting for the WASB.

Mrs. Norby stated she enjoyed the Veteran's Day ceremony.

Kiya Imig mentioned Art and Culture Club went to the Holiday Folk Fair in Milwaukee on Friday.

## **Committee Reports**

None

The Board and Administrative team met to set goals and have a Board retreat.

Motion by Steenbergen/Draeger to adjourn. Motion Carried.

Respectfully submitted,

Rebecca A. Stewart  
District Administrative Assistant