

Johnson Creek Board of Education  
Finance Committee Meeting Minutes  
July 13, 2011  
District Office  
4:45 p.m.

Treasurer June McCaffery called the meeting to order.

Members present: Duane Draeger, Carol O'Neil, Treasurer June McCaffery and Superintendent Michael Garvey.

Dr. Garvey verified that the meeting was properly posted.

Motion by Draeger/O'Neil to adopt the agenda as posted. Motion Carried.

The Committee reviewed annual bids from vendors.

Motion by Draeger/O'Neil to recommend that the Board accept the bid for fuel from Kwik Trip. A roll call vote was taken.

Draeger – Y, O'Neil – Y, McCaffery – Abstain.

Motion carried 2-0 with McCaffery abstaining.

Motion by Draeger/O'Neil to recommend that the Board accept the bid for milk from Mapleton Dairy. Motion carried.

Motion by Draeger/O'Neil to recommend that the Board accept the bid for bakery from Pan-O-Gold. Motion carried.

The Committee asked Dr. Garvey to contact Mrs. Sukow and seek her input about the bakery bids and report back at the Board meeting. Pan-O-Gold was slightly higher than the lowest bid but the lowest bid did not have the specified unit count. The recommendation will be reconsidered if Mrs. Sukow felt that the non-qualifying unit sizes would work.

Motion by Draeger/O'Neil to recommend that the Board accept the bid for Snow plowing from Weis excavating. Motion carried.

Only one bid was received for laundry service. The Committee requested that Dr. Garvey solicit additional bids for laundry. The bids can be considered at the Board meeting.

Motion by Draeger/O'Neil to recommend that the Board accept the bid for trash pick-up from Veolia. Motion carried.

Dr. Garvey recommended that the school fees remain as they were in the previous year. Mrs. Sukow had submitted a recommendation that school lunch prices increase by ten cents. Mrs. McCaffery spoke in opposition to the parking fees that are charged students. Mrs. McCaffery also asked for an expansion of the school breakfast program so that students in grades 7-12 would have access. This was supported by all Committee members. Dr. Garvey will inform Mrs. Sukow.

Motion by Draeger/O'Neil to recommend that the Board set the school fees as presented with the increase in lunch prices and all other fees remaining the same as the 2010-11 school year.  
Motion carried.

Dr. Garvey reviewed the status of the 2011-12 budget. He reported that the District ended the 2010-11 school year flat. The 2010-11 budget had originally reflected use of \$200,000 in fund balance but because of greater revenues and controlled expenditures, the District will enter the 2011-12 year with a higher fund balance than expected. This should be helpful in a year where unexpected state aid and revenue limit cuts will be realized.

Several projects will be completed this summer—roof replacement, parking lot striping, blacktop removal and cementing to control activity room leak, safety poles in the parking lot, replacement of the bathroom stalls in the elementary, and repair of the failed kitchen freezer. Capital purchases will include a special education van (if approved through the flow through budget), new reach in freezer, and a new pick-up truck for the maintenance department.

Dr. Garvey complimented the staff and administrators for their work on limiting requisitions to the necessities. The development of the budget was and continues to be a group effort.

Dr. Garvey announced that he expects to see additional savings in health insurance. The Insurance Committee will be meeting August 1, 2011 to consider proposals.

The Committee will meet in August to review the final proposed budget in preparation for the Annual Meeting scheduled for September 19, 2011. A date will be set at a later time.

Motion by Draeger/O'Neil to adjourn. Motion Passed.

Respectively Submitted,

Michael P. Garvey, Ph.D.  
District Administrator