

SCHOOL DISTRICT OF JOHNSON CREEK

PERSONNEL COMMITTEE MEETING MINUTES

Monday, November 20, 2006

11:00 a.m.

District Office

Call to Order: The meeting was called to order by Chairman Herb Harwood.

Roll Call of Members: Committee members present: Herb Harwood, Patricia Hying and Jammie Trapp. Also present: District Administrator Mike Garvey.

Verification of Public Notice: Dr. Garvey verified that the meeting was properly posted.

Agenda Adoption or Revision: Moved by Trapp/Hying to adopt the agenda as posted. Motion carried.

Discuss Substitute Pay Schedule: The committee discussed the substitute pay schedule. The committee agreed that status quo for the 2006-07 school year be maintained: certified subs who substitute for teachers or aides receive \$87 per day payable on ½ day or full day basis. Non-certified subs substituting for aides will receive base aide pay (\$9.78/hr.). Substitutes will receive base pay in the areas of secretarial, food service and custodial.

The committee will propose for the 2007-08 school year that a pay schedule be developed with differentiations between teachers and aides and also differentiations between regular and substitute employees. The administrators will advertise, select, and train a pool of substitutes in each area.

Discuss Hiring Practices: The committee reviewed the district's hiring practices and referenced:

Certified positions and full time non-certified positions: A spot for at least one member of the Personnel Committee will be reserved on interview teams.

Part time: Administrators can interview and recommend for hire to the Board.

A recommendation to hire will be forwarded to the Board which includes a summary of a candidate's education/training, experience and a rationale for selection. Board members who wish to review the full application can view them in the district office.

Closed Session: Moved by Hying/Trapp to convene in closed session pursuant to s.s. 19.85(1)(c)(i) for the following purposes:

- A. Administrative contracts
- B. Arbitration/grievance update

Motion unanimously carried with Harwood, Hying and Trapp all voting in favor.

NOTE: The committee did not return to Open Session.

Respectfully submitted,

Michael P. Garvey, Ph.D.
District Administrator