

SCHOOL DISTRICT OF JOHNSON CREEK
Personnel Meeting Minutes
Tuesday, January 29, 2008
9:00 a.m.
District Office

Chairman Herb Harwood called the meeting to order at 9:00 a.m.

Members present: Herb Harwood, Don Battenberg, June McCaffery, President Jamie Hombsch (arrived 9:05), and District Administrator Michael Garvey

Also present: Board member Patricia Hying and community member Cynthia Hirsch (arrived 9:07)

Dr. Garvey verified that the meeting was properly noticed.

Moved by McCaffery/Battenberg to adopt the agenda as posted. Motion passed.

The committee reviewed the current administrative evaluation tool. Mr. Battenberg presented examples of evaluation instruments from other districts that he received from the WASB. Mrs. Hirsch requested the opportunity for staff and community to anonymously evaluate the administrators. Committee members rejected the idea. They indicated that it was the Board's responsibility to evaluate the district administrator and the district administrator's responsibility to evaluate the building administrators and department heads.

Motion by McCaffery/Battenberg to recommend that the Board adopt the revised administrative evaluation instrument for the district administrator and request Dr. Garvey to use the form to complete a self-evaluation by the March Board meeting. Motion passed.

The Board will consider the recommendation at the February meeting and will meet in closed session to begin the evaluation process.

Dr. Garvey shared the schedule that the administrators use to insure contractual obligations are met with regard to teacher evaluations. This was in response to several questions over the past year about when staff members are evaluated, how often staff are evaluated, etc.

Moved by McCaffery/Battenberg to adjourn. Motion passed.

Respectfully submitted,

Michael P. Garvey
District Administrator