

SCHOOL DISTRICT OF JOHNSON CREEK  
Personnel Committee Meeting Minutes  
Thursday, August 27, 2009  
6:00 p.m.  
District Office

The meeting was called to order by Chair Tina Roehl.

Members Present: Tina Roehl, June McCaffery, District Administrator Michael Garvey and Board President Jamie Hombsch

Member Absent: Kellie Loeb

Dr. Garvey verified the meeting was properly posted.

Moved by McCaffery/Roehl to adopt the agenda with the order modified (closed session will be first). Motion passed.

Moved by McCaffery/Roehl to go into closed session Pursuant to State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

- a. Review performance evaluations of staff and impact on individual contracts

McCaffery (Y), Roehl (Y) Motion passed 2-0.

The Committee returned to open session.

During closed session the Committee was updated on a personnel issue and discussed transferring two staff members.

The Committee discussed the resignation of a teacher. Moved by Roehl/McCaffery to recommend that the Board accept the resignation of Katie Helmke upon receipt of the liquidated damages as required by the Master Agreement with the JCEA. Motion passed.

The Committee discussed Mrs. McCaffery's concern about the number of substitute teachers used in 2008-2009. Dr. Garvey will collect statistics during 2009-2010 as to the reasons substitutes are being used. He will present this data to the Personnel Committee.

Moved by McCaffery/Roehl to adjourn. Motion passed.

Respectfully submitted,

Michael P. Garvey, Ph.D.  
District Administrator