

SCHOOL DISTRICT OF JOHNSON CREEK
Sites and Facilities Committee Meeting Minutes
Wednesday, January 16, 2008
7 p.m.
District Office

Chair Patricia Hying called the meeting to order.

Members present: Patricia Hying, Kellie Loeb, Tina Roehl, District Administrator
Michael Garvey and Director of Buildings and Grounds Dan Fischer.

Dr. Garvey verified that the meeting was properly posted.

Moved by Tina Roehl/Kellie Loeb to adopt the agenda as revised (moved item 5A to after New Business). Motion Passed.

Old Business

School sign

Moved by Kellie Loeb/Tina Roehl to recommend to the full Board to release for bids a non-mechanical with no message board sign (monument). Motion Passed.

Building security

Moved by Kellie Loeb/Tina Roehl to recommend to the full Board contract with Dretison technologies to install a security system (accugardian) for under \$27,000 in the jr/Sr. High and elementary buildings.

Bleacher project

The Committee asked Dr. Garvey and Mr. Fischer to seek at least three proposals for bleacher replacement at the football field. The Committee recognized a need to replace the bleachers but wishes to explore the idea of splitting the project into phases or sharing costs through fundraising, etc.

Northwest sign/trees

The Committee discussed the current school sign. They asked Mr. Fischer to see what it would cost to replace the message board and also what it would cost to repair. Landscaping was also discussed around the sign.

Roof repairs

Dr. Garvey reviewed the roof collapse project. On January 25, Maas Brothers will complete the project when they install the blinds. Since the blinds had a 10 day order period, Maas was asked to wait until a day off of school to complete the project so as not to disrupt the classes.

High school hallway by science rooms

Patricia Hying inquired about the peg-board and old class photos hanging in the high school halls. The Committee concurred that the peg-board should be removed and the hall should be scheduled for painting.

Energy projects

The window project was completed this fall. Mr. Fischer is proposing completing the lamp replacement this summer. This would include re-lamping the gym and the remaining half of the elementary building. He also is proposing that the 250 gallon hot water heater for the locker rooms be replaced with an 80 gal heater with storage tanks.

Portables

Dr. Garvey and Mr. Fischer were asked to get estimates as to the cost of replacing the portables. The new portables would house the district office and possibly the teacher lounge. The current District office and lounge would become instructional areas. Dr. Garvey agreed with the Committee that this proposal addresses the security issues it does not address future space issues.

New Business

Fire alarm system

Moved by Tina Roehl/Kellie Loeb to recommend to the full Board to purchase a fire alarm dialer for the elementary school.

Elementary hallway/classroom

Patricia Hying inquired about the "hook" set-up in the elementary school for students' belongings and wondered if a cubbie or locker would be more appropriate. Dr. Garvey shared his concern that clothes would not dry in either. He stated that in the winter it is difficult to keep those hallways uncluttered mainly because of the volume of items that students bring for recess (Coats, snowpants, etc). Mrs. Loeb indicated that this is the common elementary design and added that students need to take items home. Dr. Garvey will e-mail staff about the clutter issues and ask their assistance in monitoring the issue.

Grandfather clock

Patricia Hying inquired as to the history of the clock and its function. No one know the history. Mr. Fischer informed the Committee that the clock had been donated to the Johnson Creek Historical Society and was scheduled for transfer over the winter break. He did not get the transfer complete because of more pressing projects.

Entryway carpets

Patricia Hying inquired about the maintenance of the entryway carpets. Mr. Fischer responded that they are extracted once a week and will monitor that more.

Procedures for safeguarding equipment/tools

Patricia Hying share a concern that the technology education doors and the storage building are left open during the day. She is concerned that it could invite theft. Mr. Fischer will put into place procedures to keep the storage building locked when they are not in the building. Dr. Garvey will share her concern with the technology education teachers.

Capital projects for future years

Mr. Fischer reviewed several capital projects for the next few years.

- Replace/restore roof sections over the elementary IMC, elementary mechanical room and the kitchen.
- New floor machines for the elementary and jr high
- Replace the pick-up truck

Dr. Garvey indicated that the reach-in freezer in the kitchen may need to be replaced. He also shared that the Finance Committee has discussed purchase of a new bus.

Kellie Loeb shared her concerns about the softball diamond. Mr. Fischer will look into improving access to the bleachers, improving the bleachers, weed control, access to concessions, etc.

Building Remodeling/replacement

Dr. Garvey recommended that before we have a large capital outlay that we have a facilities study conducted. Tina Roehl indicated that she would like to see a new school built but doesn't see it passing a referendum. Kellie Loeb stated that a new school would be nice but she doesn't feel that the community is capable of paying for it.

Dr. Garvey stressed that a facilities study would help answer the "what needs to be done". He doesn't feel that it makes sense to budget for a large capital outlay (portables, roofs, etc) if the district will be going to referendum soon.

The Committee felt that they would not be recommending a referendum soon. They authorized Dr. Garvey and Mr. Fischer to contact architect/engineers. They will seek proposed costs to design specific remodeling especially addressing ADA issues at the jr./sr. high.

Future Agenda Items

Mr. Fischer will look into the cost of a bleacher overhaul in the gym.

The Committee asked Mr. Fischer to see what is needed to improve the stage area including doors, access to the stage, etc.

The Committee will consider limiting what can be taken into the gym (food and beverage) in order to reduce damage.

Mr. Fischer will contact sound system companies for an evaluation and proposal to improve the communications system in the gym.

Mr. Fischer will look into replacing the floor treads on the jr./sr high steps.

The next meeting is scheduled for Tuesday, February 5, 2008.

Moved by Kellie Loeb/Tina Roehl to adjourn. Motion Passed.

Respectfully submitted,



Michael P. Garvey, Ph.D.
District Administrator