

SCHOOL DISTRICT OF JOHNSON CREEK  
Sites Committee Meeting Minutes  
July 24, 2008  
6:00p.m.  
Elementary IMC

The meeting was called to order by Chairman Rick Kaltenberg.

Members Present: Tina Roehl, Rick Kaltenberg, Board President Jamie Hombsch, District Administrator Michael P. Garvey and Director of Buildings and Grounds Dan Fischer.

Also Present: June McCaffery and Mike Landers

Dr. Garvey verified that the meeting was properly posted.

Motion by Tina Roehl/Rick Kaltenberg to adopt the agenda as posted. Motion Passed.

Mr. Fischer was unable to get a new bid on the softball fence in time for the meeting to add the backstop improvement to the bid. However, he did recommend that it be added to the softball fence repair. Motion by Tina Roehl/Rick Kaltenberg to authorize the softball fence upgrades not to exceed \$4500. Motion Passed.

Dan Fischer presented the bleacher inspection completed by the risk management representative from EMC insurance and the inspector's recommendations. Mr. Fischer and Dr. Garvey recommended that the Committee move ahead on repairing the immediate safety issues and move forward on bleacher replacement. Motion by Tina Roehl/Rick Kaltenberg to repair the items that are immediate safety concerns on the football bleachers and prepare and send out for bids an RFP to replace the bleachers before the 2009 football season. Motion Passed.

The Committee discussed the need to update the security cameras. They find it difficult to act on the bids received since they include a variety of items that are dissimilar and only replace what we have instead of making recommendations as to what should be in place. Motion by Tina Roehl/Rick Kaltenberg to prepare and send out for bids an RFP for new security cameras including a nighttime security system. Motion Passed.

The Committee discussed the facilities study. The Committee discussed a probable timeline for completion of the study. Release RFP by August; Require proposals by the end of August; Review Proposals in September; Choose bid by October 1, 2008; with a study completed by January 1, 2009. Motion by Tina Roehl/Rick Kaltenberg to prepare and send out for bids an RFP for a facilities study. Motion Passed.

The Committee discussed the need to replace the elementary IMC flooring. Motion by Tina Roehl/Rick Kaltenberg to accept the bid from Crosstown flooring to replace the carpeting in the elementary IMC with vinyl tiles. Motion Passed.

The Committee discussed the replacement/repair of the high school portables. Motion by Tina Roehl/Rick Kaltenberg to keep the High School portables until the facilities study is complete and a direction for facilities improvement is known and to accept the bid from Watertown Siding to upgrade the fire rating on the High School. Motion Passed.

Motion by Tina Roehl/Rick Kaltenberg to Adjourn. Motion Passed.

Respectfully Submitted,



Michael P. Garvey, Ph.D.  
District Administrator