

**JOHNSON CREEK SCHOOL DISTRICT
SITES & FACILITIES COMMITTEE MEETING**

May 19, 2010

District Office

5:30 p.m.

The meeting was called to order by Committee Member, Rick Kaltenberg.

Members Present: Andy Swanson, Rick Kaltenberg, Duane Draeger (arrived 5:45 p.m.), District Administrator, Michael Garvey and Buildings & Grounds Director, Dan Fischer.

Also Present: EUA Representative, Gary Woodward.

Dr. Garvey verified that the meeting was properly posted.

Motion by Swanson/Kaltenberg to approve the agenda as posted. Motion passed.

(Mr. Draeger arrived and assumed chair.)

The Committee reviewed responses to the Construction Management RFP's that they released at the last meeting.

RFP's were sent to 10 firms. The following responded with proposals that were reviewed:

- Maas/Miron (joint proposal)
- Hunzinger
- JP Cullen
- Findorff
- Riley

The Committee reviewed the responses and proposed fees.

Motion by Swanson/Kaltenberg to invite Maas/Miron, JP Cullen, and Findorff for interviews on June 10, 2010 beginning at 4:00 p.m. Motion passed.

Dr. Garvey will notify the firms and set the interview schedule. Gary Woodward was asked to participate or another member of the EUA team.

Dr. Garvey shared with the Committee that an additional portable classroom will be needed. He and Mr. Fisher toured one that the Lake Mills School District would like to sell for \$1.00. Johnson Creek would be responsible for moving the structure to Johnson Creek (estimated cost of \$6,000 - \$8,000). Electric hook-up, depending upon location, ranges from \$9,000 - \$15,000. After looking at additional set up costs (cement or black top) at the sites which would permit lower electrical set up costs, the committee decided

that placing the portable classroom to the north of the existing portable made the most sense.

Motion by Draeger/Swanson to purchase the portable classroom for \$1.00 from Lake Mills and place it north of the existing portable.

Roll call vote: Draeger – Y, Swanson – Y, Kaltenberg – Y Motion passed 3-0

A brief discussion was held concerning space issues with the Elementary parking lot and Mrs. McCaffery's concern about traffic issues on Milwaukee Street (raised at the May 17th Board meeting). The Committee concurred that traffic issues caused by school pick-ups, although unfortunate, are the result of identified space issues. The decision to allow standing on Milwaukee Street is entirely up to the Johnson Creek Police Department and not a School Board issue.

Motion by Kaltenberg/Swanson to adjourn. Motion passed.

Respectfully Submitted By:

Michael P. Garvey, Ph.D.