

**SCHOOL DISTRICT OF JOHNSON CREEK**  
**Sites and Facilities Committee Meeting Minutes**  
**Thursday July 29, 2010**  
**5:30 p.m.**  
**District Office**

Chair Duane Draeger called the meeting to order.

Members present: Duane Draeger, Rick Kaltenberg, Andrew Swanson, District Administrator Michael Garvey and Director of Buildings and Grounds Dan Fischer.

Dr. Garvey verified that the meeting was properly posted.

Moved by Kaltenberg/Swanson to adopt the agenda as posted. Motion Passed.

The Committee toured the school buildings and grounds including the new portable. Mr. Fischer and Dr. Garvey indicated changes that were being made throughout the buildings including replacing the chalkboards with white boards and changing some of the furniture. SMART Boards will be added to nine classrooms this year. The Committee supports an administrative recommendation to eliminate personal appliances from classrooms. Examples of these include refrigerators, microwaves, coffee pots, toasters, etc. Safety and energy savings were cited as reasons for the change in practice.

The Committee discussed the parking lot issues raised by Board Member June McCaffery at the last Board Meeting. It was determined that the parking lot procedures that were used during the 2009-2010 school year were the best procedures given the facilities and volume of traffic. Motion by Swanson/Kaltenberg to continue using the procedures. Motion Passed.

Mr. Draeger and Dr. Garvey informed the Committee that they met last evening to review the construction management contract which the District is negotiating. They reviewed comments from Board members, Attorney Larry Steen, and Architect Bruce Marne. Mr. Draeger walked the Committee through several of the major comments indicating that none were actually deal breakers. The Committee discussed adding liquidated damages, a move that architect Bruce Marne recommends against. Mr. Marne advised that on a school project liquidated damages either increases the bid costs, extends the building schedule or both with no real return to the District. The Committee accepted the rationale and instructed Dr. Garvey that liquidated damages should not be added to the contract. The Committee approved Dr. Garvey and Larry Steen to meet with representatives from the Maas/Miron team to refine the contract. Dr. Garvey has also received comments from the property insurance company and is waiting for a response from the liability carrier. Any items that the insurance carriers have will also be adjusted in the contract. Dr. Garvey will provide a copy of the amended contract document along with a summary of the changes.

Dr. Garvey asked for some direction as to where the facilities discussion is headed. The Committee discussed options and referendum dates. It was decided that the District should continue to be diligent as to possible project options no matter the referendum

date. Consequently, Dr, Garvey was asked to continue working with EUA and Maas/Miron in preparation for a November question until a decision is made.

The Committee discussed a request to provide transportation of in-town students to an out-of-town day care. After review of the transportation policy, the Committee felt that the policy already allows for waivers which could be granted by the district administrator for the situation presented. No action was taken.

Moved by Kaltenberg/Swanson to adjourn. Motion Passed.

Respectfully submitted,

Michael P. Garvey, Ph.D.  
District Administrator