

JOHNSON CREEK SCHOOL DISTRICT  
**Regular Board of Education Meeting Minutes**  
**Monday, March 20, 2017**  
**6:00 p.m.**  
**Elementary Music Room**

Vice President Rich Wrench called the meeting to order.

Board Members Present: Duane Draeger, Kellie Loeb, June McCaffery, Carol O'Neil, Mark Siewert, Richard Wrench, Rick Kaltenberg (arrived at 6:35 p.m.), and Student Representative Abigail Hintz

Also present: Superintendent Michael Garvey, Principal Neil O'Connell, Principal Kristine Blakeley, Director of Teaching and Learning Lisa Krohn, Buildings and Grounds Director Dan Fischer, Baker Tilly partner Wendi Unger, Jennifer Malueg, Nancy Doherty, Victoria Toebe, Melissa Christian, and Lyndsay Scheibel

Students: Megan Christian, Jamison Richardt, Isabelle Doherty, Denalyn Siewert, and Samuel Toebe

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Draeger/Siewert to adopt the agenda as posted. Motion Carried.

The students presented about their experience from the Wisconsin Youth Summit.

### **2015-16 Audit Report**

Baker Tilly partner, Wendi Unger, went over the 2015-16 audit report for the Board of Education. She complimented the District's business office. She also complimented the District on having a good strong fund balance.

### **Community Viewpoint**

None

### **Communications**

#### Superintendent Update

Dr. Garvey updated the Board on the WASB Day at the Capitol. He announced that the Sites Committee will meet Wednesday at 6:15 p.m. to review track bids. The reorganizational meeting will be Monday, April 24<sup>th</sup>.

#### Principal Reports

Mrs. Blakeley reported that there was a 94% attendance at the student lead parent-teacher conferences. The Elementary had community visitors for Dr. Seuss day. The Skate Express field trip went well. 1<sup>st</sup> grade is doing a healthy bodies unit.

Mr. O'Connell mentioned that nine students from the forensics team are going to state. Both the Middle School and High School music concerts went well. The PBIS field trip was last Wednesday and the 5<sup>th</sup> and 6<sup>th</sup> graders went to Kalahari and the 7<sup>th</sup> and 8<sup>th</sup> graders did laser tag.

Director of Teaching and Learning

Mrs. Krohn did not have a report beyond the student presentations.

Director of Buildings & Grounds

Mr. Fischer updated the Board that sport fields are being prepared for the spring season.

Board Member Comments

Mr. Wrensch recommended that we create a wish list of items needed for flex learning spaces in domes and in classrooms.

Mrs. Loeb requested that the Sites Committee and Admins work with students on increasing color in the MS/HS building.

Mrs. McCaffery commented that although the Day at the Capitol went well, she wished Senator Fitzgerald would have been available.

**Committee Reports**

None

**Approval of Minutes**

Motion by O'Neil/Wrensch to approve the minutes of the Regular Board meeting of February 20, 2017 and Special Board meeting of March 7, 2017. Motion Carried.

**Business Affairs/Treasurer's Report**

Motion by McCaffery/Draeger to approve Accounts Payable checks 229137-229328 in the amount of \$1,235,248.60, no wire transfers, Payroll checks 15132-15141 in the amount of \$2,122.35 and Payroll ETF transactions 900934720-900935087 in the amount of \$256,192.54.

Roll Call vote: Draeger (Y), Loeb (Y), McCaffery (Y), O'Neil (Y), Siewert (Y), Wrensch (Y) and Kaltenberg (Y).

Yes – 7      No – 0      Absent - 0      Motion Carried

There were no budget adjustments.

**Personnel**

Motion by Loeb/Wrensch to accept resignations from Music Teacher Brandon Jensen, Boys Varsity Basketball Head Coach Chad Hayes, and Girls Varsity Basketball Head Coach Sam Hernandez. Motion Carried.

Motion by McCaffery/Wrench to:

- Approve a 2% base pay increase to the teacher salary schedule.
- Revise the employee handbook to include
  - Prorated personal business days.
  - Clarification of not awarding sick days while on leave.
  - Clarification of no extra duty pay while on leave if not performing the extra duty.
  - Restructuring of the extra duty payment schedule to reflect payment when duty is actually performed (ex. spring musical will be moved from year round payment schedule to spring activity schedule).
  - Add \$100 allowance toward mandatory steel toed shoes for maintenance staff as well as uniforms (polo type shirt) for maintenance staff and possibly cooks.
  - Add if food service footwear allowance is used, shoes shall remain at work and used only for work hours.
  - Maintain current employee health contribution percentage but add clause in handbook to allow an increase in contribution if state funding is contingent on an increase in contribution amount.
- Renew/issue contracts as presented including the adoption of the Instructional Specialist position replacing the MS/HS Interventionist position.

Motion Carried.

### **Policy**

The Board discussed the policy on Bring Your Own Device. The Board took no action thus affirming the Committee recommendation to continue to NOT allow personal devices to be used by students.

Motion by Policy Committee/McCaffery to repeal Policy 772 (Staff Use of District Telephones).

### **New Business**

Motion by McCaffery/Loeb to approve the fall 2017 Youth Options request for a student to take a Nursing Assistant Class at MATC and approve the FBLA State Leadership Conference to Appleton, WI. Motion Carried.

Motion by McCaffery/Wrench to adjourn. Motion Carried.

Respectfully submitted,

Michael P. Garvey  
Superintendent