

SCHOOL DISTRICT OF JOHNSON CREEK BOARD OF EDUCATION POLICY	POLICY: 171.2
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Setting the Agenda

The district administrator and President of the Board shall prepare and submit to each Board member a written agenda prior to each regular meeting and each special meeting unless otherwise directed by the Board. The agenda shall list various matters to come before the Board and shall serve as a guide for the order of procedure of the meeting.

Board members may submit items to be placed on the agenda. The Board president and district administrator will consider each item, place it on the agenda, refer the item to committee, or refer the item to appropriate staff. Other citizens may request to address the Board through Policy 187.1.

The agenda for each meeting shall be available to each Board member so as to provide proper time for the members to study the agenda.

Adopted: 8/20/07
Revised: 2/15/16
Reviewed: 2/25/21