

JOHNSON CREEK SCHOOL DISTRICT  
**Regular Board of Education Meeting Minutes**  
**Monday, August 20, 2018**  
**6:00 p.m.**  
**Elementary Music Room**

President Richard Wrensch called the meeting to order.

Board Members Present: Duane Draeger, Heidi Hartz, June Kolaske, Carol O'Neil, Mark Siewert, and Richard Wrensch

Board Members Absent: Jennifer Malueg

Also present: Superintendent Michael Garvey, Principal Neil O'Connell, Principal Melissa Enger, Director of Teaching and Learning Lisa Krohn, Administrative Assistant Becky Stewart, Pupil Services Director Stacy Pustina, and Samuel Hernandez

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Draeger/O'Neil to adopt the agenda as posted. Motion Carried.

### **Community Viewpoint**

None

### **Communications**

#### Superintendent Update

Dr. Garvey updated the Board with the building projects. The Village has approved all the site plan changes at the Plan Commission Meeting. Two conditions to meet are a "to scale" site plan and verification of storm water calculations. Dr. Garvey stated the audit is completed and there was only one Medicaid error finding.

#### Principal Reports

Mrs. Enger stated she has finished her summer classes. She has been working closely with Stacy Pustina on staff scheduling, duties of staff, and where to put special education teachers and paraprofessionals. She has also hired a 2<sup>nd</sup> grade teacher.

Mr. O'Connell stated the two days of inservice in early August were a success. He also has hired a new high school math teacher. He is getting ready for when teachers come back next week and students the week after.

#### Pupil Services Director

Mrs. Pustina stated she has been working closely with Melissa Enger and she is starting grad school soon.

Director of Teaching and Learning

Mrs. Krohn handed out a packet that was used at the three inservice days in early August. The district focus this year has three special components: emergence, teacher's role in a learners' journey of academics, and application into a learners' journey.

Board Member Comments

Mrs. O'Neil asked what enrollment is looking like. Dr. Garvey stated that it is strong.

Mrs. Hartz asked if the District does exit interviews and with who. Dr. Garvey responded yes and with Administrators.

Mrs. Kolaske asked about how much savings having a cleaning company is compared to having employees. She also stated that purchasing should not be a responsibility of the Sites Committee.

Mr. Wrensch thanked June for having the retreat at her house. He also asked Mr. O'Connell about a new student rep on the Board for next meeting.

Mr. Draeger commented about how well the football field looked with the amount of rain that we got.

**Committee Reports**

None

**Approval of Minutes**

Motion by O'Neil/Draeger to Approve the minutes of the Regular Board meeting of July 23, 2018. Motion Carried.

**Business Affairs/Treasurer's Report**

Motion by Kolaske/Hartz to approve Accounts Payable checks 232463-232570 in the amount of \$256,069.82, no wire transfers, Payroll checks 15253-15261 in the amount of \$3,824.96 and Payroll ETF transaction 900939241-900939326 in the amount of \$75,910.17. Motion Carried.

Roll Call vote: Draeger (Y), Hartz (Y), Kolaske (Y), Malueg (Absent), O'Neil (Y), Siewert (Y), and Wrensch (Y).

Yes – 6

No – 0

Absent – 1

Motion Carried

There were no budget adjustments.

Motion by the Finance Committee/Siewert to accept the 2018-19 bid for Fuel from Pine Cone Travel Plaza (the District will continue to purchase E85 from Kwik Trip), for Snow Plowing from A & A Landscape Services, LLC and for Trash from Advanced Disposal Services.

Roll Call vote: Draeger (Y), Hartz (Y), Kolaske (Y), Malueg (Absent), O'Neil (Y), Siewert (Y), and Wrench (Abstained).

Yes – 5      No – 0      Absent – 1      Abstained – 1      Motion Carried

### **Personnel**

Motion by O'Neil/Hartz to hire Alysha Nelson as a 2<sup>nd</sup> grade teacher. Motion Carried.

Motion by Kolaske/Siewert to accept Eric Rojemann's resignation with regret and to release him from his contract once liquidated damages have been paid. Motion Carried.

Motion by O'Neil/Draeger to hire Jennifer Bock as a high school math teacher. Motion Carried.

Motion by Personnel Committee/Kolaske to approve the following incentives in the employee handbook.

New drivers will receive signing bonuses of \$600 payable in equal portions of \$300 after 3 months of driving (must have CDL) and the remaining \$300 after 6 months of driving.

Current drivers will receive a \$250 referral fee when named by the new driver and after the new driver has been driving for 90 days.

Drivers needed to be trained will be paid \$15 per hour during training.

Motion by Kolaske/Hartz to amended the main motion replacing the word current drivers with school employee in regards to referral fee. The amendment was approved.

The Board voted on main motion as amended.

Motion Carried.

Motion by Personnel Committee/Hartz to approve the extracurricular and extra duty contracts as presented. Motion Carried.

### **Sites**

Dr. Garvey gave an update to the Board on the site projects.

Dr. Garvey handed out two sheets on the athletic field's project and upcoming project costs.

Motion by O'Neil/Hartz to approve resolution 18-19-1 authorizing the borrowing of not to exceed \$750,000; and providing for the issuance and sale of general obligation promissory notes.

Roll Call vote: Draeger (Y), Hartz (Y), Kolaske (Y), Malueg (Absent), O'Neil (Y), Siewert (Y), and Wensch (Y).

Yes – 6

No – 0

Absent – 1

Motion Carried

**New Business**

Motion by O'Neil/Harz to allow early admittance for a 4 year old to enter kindergarten for the 2018-19 school year instead of 4K. Motion Carried.

Motion by O'Neil/Draeger to adjourn. Motion Carried.

Respectfully submitted,

Rebecca A. Stewart  
District Administrative Assistant