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| SCHOOL DISTRICT OF JOHNSON CREEK BOARD OF EDUCATION POLICY | POLICY: 185 |
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Board Committees

DEFINITIONS

A standing Board committee shall be appointed for one year for the performance of duties outlined in the job description of that committee. In the event that a Committee member is unavailable for meetings, the Board President may reappoint the Committee.

A special Board Committee shall be appointed by the Board President for a specific period of time to accomplish a single task as outlined in the charge to the committee which shall be developed by the president of the Board and approved by the Board of Education.

The functions of a standing committee and of a special committee should be clearly understood as fact finding, deliberative and advisory and are never legislative or administrative. Only the full Board of Education, at a duly constituted meeting of the Board of Education, is empowered to act, vote, or to commit the Board to a course of action. A committee derives its authority from the full Board and from Board policy and has no decision making authority unto itself.

COMMITTEE STRUCTURE

The president of the Board of Education shall appoint standing and special committees as designated by the Board. Each committee will have specific job description detailing the duties of the committee. The first person named by the president to serve on the committee shall serve as committee chairperson--the second named shall assume the responsibilities of the chairperson in the absence of the chairperson.

Committee appointments shall be made no later than the first regular Board meeting after the election of Board officers.

Each standing Board committee shall include three Board members. Each Board member shall be asked to indicate preferred committee assignments, but the final committee appointments shall be determined by the Board president and approved by the Board of Education.

The president of the Board and the district administrator shall serve as non-voting members of each Board committee; the district administrator of schools and all Board members shall be notified of all committee meetings and receive a copy of the minutes of each committee meeting. Non-committee Board members may not vote.

COMMITTEE REPORTS

All reports of Board committees which are to be brought to the Board of Education for action (voted) shall be in writing and shall be included in the Board packet if a vote is to be taken at the regular Board meeting.

STANDING COMMITTEES

The Board has six standing committees: Personnel, Sites & Facilities, Curriculum, Policy, Finance, and Communications.

Adopted: 3/11/85
Reviewed: 1986-87
Reviewed: 6/21/89
Reviewed: 5/12/97
Revised: 11/8/00
Revised: 5/11/06
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Revised: 2/15/16
Reviewed: 2/25/21