

JOHNSON CREEK SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
Monday, April 20, 2020
6:00 p.m.
Virtually/District Office

President Richard Wrensch called the meeting to order.

Board Members Present: Duane Draeger, Heidi Hartz, Ken Johnson, June Kolaske, Jennifer Malueg, Mark Siewert, Richard Wrensch, and Student Representative Hannah Constable

Also present: Superintendent Michael Garvey, Principal Neil O’Connell, Principal Melissa Enger, Director of Teaching and Learning Lisa Krohn, Special Education Director Stacy Pustina, Administrative Assistant Becky Stewart, Janelle Kwarciany, Courtney Morris, Carly Kempton, Patti Swanson, Carol O’Neil, Diane Trimborn, Heather Raabe, Paula Constable, Alisha Rose Janquith, and Jen Ramey

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Malueg/Draeger to adopt the agenda as posted. Motion Carried.

Motion by Siewert/Malueg to waive the second reading and adopt Policy 171.3 Virtual Board Meetings in Emergency Situations. Motion Carried.

Community Viewpoint

None

Waivers

Motion by Hartz/Johnson to conduct a public hearing concerning Educator Effectiveness Cycle for educators in their summary year in 2019-20, thereby waiving the requirements to meet PI 8.01 and Wis. Stat. § 115.415 for 2019-20, due to the ongoing COVID-19 public health emergency, from the Department of Public Instruction (DPI).

Roll Call vote: Draeger (Y), Hartz (Y), Johnson (Y), Kolaske (Y), Malueg (Y), Siewert (Y), and Wrensch (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

Motion by Johnson/Siewert to close the public hearing. Motion Carried.

Motion by Kolaske/Draeger to request a waiver from the requirements to meet PI 8.01 and Wis. Stat. § 115.415 for 2019-20, due to the ongoing COVID-19 public health emergency, from the Department of Public Instruction (DPI). Motion Carried.

Motion by Kolaske/Hartz to conduct a public hearing seeking a waiver from the state required instructional hours for 2019-2020. Motion Carried.

Motion by Kolaske/Malueg to close the public hearing. Motion Carried.

Motion by Malueg/Hartz to seek a waiver from the state requiring instructional hours for 2019-2020. Motion Carried.

Board Member Recognition

Dr. Garvey presented Mrs. Malueg with a Level 1 WASB Member Recognition Certificate and Pin. Dr. Garvey also presented Mrs. Malueg with a framed certificate for her time as a Board Member. In addition, Dr. Garvey presented Hannah Constable with a framed certificate for being the student representative for the past two years.

Communications

Administrative Report

Dr. Garvey read the joint Administrative report.

Virtual Education

We have started our 5th week of Virtual Education. Our staff, students and parents have been doing very well. Under the new order, we will continue teaching virtually until the end of the school year. We eliminated the “attendance component”. Teachers can “take attendance” by checking in with each student, seeing what has been accomplished, etc. We have asked staff to hold “live virtual classes” at least three times between now and the end of the school year.

Food Service

Our food service team has been doing an amazing job. Dan Fischer, Jake Wedig and Dr. Garvey have been working with the Food Service team led by Cassidy Wright. Not only have they been preparing fresh meals, but have been able to meet almost all of the dietary requirements of the normal school meals. Go Riteway is doing the delivery. By this Friday, the District will have delivered just shy of 17,000 meals (16,688).

Construction

- Maas Brothers are working on the issues with the windows and gutters on the MS/HS.
- We will see block go up in the next week on the concession stand.
- The elementary addition planning and permitting is underway. Dan and I are meeting with the design/construction team each Wednesday morning. The elementary construction schedule is in place with completion and move in to be August of 2021. Brian Brewer, our financial consultant from Baird and Dr. Garvey are developing borrowing plans. this morning and he will be developing two borrowing plans.

2020-21 Budgeting

Staff will receive the budgeting packet and instructions towards the end of the week or early next week. They will need to complete the 2020-2021 requisitions towards the end of May.

Summer School

We received a clarification from the governor's chief counsel that the school buildings and grounds being closed until the "end of the school year" refers to the statutory fiscal date of June 30. We are holding off on registering students until we can get a clear plan in place. We are recommending against "virtual summer school" except for credit recovery classes. We would support moving summer school into July and August if we can hold summer school in the traditional format.

Motion by Johnson/Hartz to accept the following calendar changes:

1. Provided the District receives an approved waiver of instructional hours, the last day of virtual instruction for the 2019-20 school year will be May 22, 2020.
2. Added Saturday July, 11th and Saturday August 8th as possible graduation dates.

Roll Call vote: Draeger (Y), Hartz (Y), Johnson (Y), Kolaske (Y), Malueg (Y), Siewert (Y), and Wrensch (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

FFA Plant sale

Kelsey Sambs and her students will be putting together (virtually) a sale list and prices. Kelsey is working with Brett to develop an on-line ordering presence and folks will use Revtrak to pre-pay. Buyers will schedule their pick up days and times and be assigned a table from which to grab their items. Kelsey will have volunteer parents and community members pulling the orders together and we will also use a couple of our teacher aides. They hope to go live next week.

Graduating Seniors

Neil is working with the seniors as to their meeting of the graduation requirements. The District is ordering yard signs to recognize all seniors and will deliver them to all with the Bluejay logo and class of 2020 on it. We will deliver them to each seniors' residence. We also are working on recognizing our seniors in other ways as well. Mr. O'Connell will be getting the scholarship committee organized so that we can make those announcements as well.

Board Member Comments

Mrs. Malueg thanked the teachers for all their work with the virtual learning.

Mr. Draeger thanked Jenny Malueg for her service on the School Board.

Mrs. Kolaske thanked Jenny Malueg for her time on the School Board and getting to know her. Mrs. Kolaske also thanked the staff for all their hard work.

Mr. Johnson thanked Jenny Malueg for her time on the School Board.

Mr. Siewert suggested having the Board members send a personalized email to each individual staff member thanking them for all their work during this time.

Mrs. Hartz thanked everyone for all their hard work.

Ms. Constable thanked the Board for allowing her to be a student representative for the past two years. She also thanked everyone for working behind the scenes to make the best out of the closure.

Mr. Wensch thanked Jenny Malueg for her service on the School Board.

Approval of Minutes

Motion by Siewert/Malueg to approve the minutes of the Regular Board meeting of March 16, 2020. Motion Carried.

Business Affairs/Treasurer's Report

Motion by Kolaske/Hartz to approve Accounts Payable checks 236416-236543 in the amount of \$478,062.53, no wire transfers, Payroll check 15428 in the amount of \$36.94, and Payroll ETF transaction 900943655-900943901 in the amount of \$287,341.88.

Roll Call vote: Draeger (Y), Hartz (Y), Johnson (Y), Kolaske (Y), Malueg (Y), Siewert (Y), and Wensch (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

There were no budget adjustments.

Announce Spring Election Results

Board of Education Clerk, Heidi Hartz, announced that Richard Wensch was re-elected to a three year term on the School Board and Janelle Kwarciany was elected to her first three year term on the School Board. The referendum also passed with 782 yes votes and 754 no votes.

Mrs. Hartz administered the oaths of office to Mr. Wensch and Mrs. Kwarciany. They will begin their terms April 27th, 2020.

Reorganizational Meeting

The reorganizational meeting will be held on Monday, April 27th, 2020 at 6 p.m., virtually.

Personnel

Resignation

Motion by Siewert/Draeger to accept resignations from Assistant Wrestling Coach Jack Nett, Spanish Teacher Andrea Hill, English Teacher Kyle Collins, Elementary Teacher Rebecca Calvagna effective the end of the school year. Motion Carried.

Benefits Review/Changes/Agreements

HRA/Flex Benefits/LTD/Health

Motion by Personnel Committee/Johnson to approve:

- The District move from EBC to Diversified Benefits to manage the District's HRA and contract for a premium only plan, eliminating the traditional Flex Benefits and not contract for COBRA administration,
- Two changes rate reduction changes we can make to our LTD plan.
 - Reduce the mental health coverage (per incident) to 24 months (currently unlimited).
 - Remove the COLA (cost of living adjustments) in the benefits since the policy already pays 90%,
- To renew with Quartz Insurance without changes in benefits, accepting the 6% rate increase for 2020-21 and an 8% cap for 2021-2022. Motion Carried.

Motion by Kolaske/Hartz for the Board to conduct a Closed Session pursuant to Wis. Stats. §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction.

Roll Call vote: Draeger (Y), Hartz (Y), Johnson (Y), Kolaske (Y), Malueg (Y), Siewert (Y), and Wrensch (Y).

Yes – 7

No – 0

Absent – 0

Motion Carried

The Board returned from closed session.

Mr. Wrench reported that after reviewing performance data in closed session, the Board:

- issued letters of intent to support staff and approved related wages.
- increased the teacher salary base by \$1,000, setting the base at \$40,140, and issued contracts to the instructional staff.
- approved contracts and wages/salaries to administrators (except the superintendent whose contract will be considered after the annual evaluation is completed), administrative staff, and supervisors. (The following chart shows those wages/salaries).

Administrative staff	2020-2021 wage/salary
Moke	\$29.50 per hour
Stewart	\$45,000
Krohn	\$103,315
O'Connell	\$94,940
Enger	\$92,000
Pustina	\$92,000
Hayes	\$69,000
Fischer	\$65,000
Perucco	\$72,500
Christian	\$69,430

Motion by Hartz/Malueg to adjourn. Motion Carried.

Respectfully submitted,

Rebecca A. Stewart
District Administrative Assistant