## **Use of Copyrighted Materials and Resources**

POLICY: 361.5

It shall be the policy of the School District of Johnson Creek to comply with the Copyright Act of 1976 which is Title 17 of the United States Code and with all guidelines and additions to the law. This law, which governs reproduction of copyrighted materials and resources, affects all school employees.

While employees are encouraged to deliver curriculum and instruction or carry out related educational tasks by utilizing copyrighted materials, it is the responsibility of district personnel to familiarize themselves and abide by the district's Copyright Policy and Compliance Guidelines Handbook. This handbook represents a sincere effort to operate legally and to maintain the highest possible ethical standards in the use of copyrighted materials for all educational and education related purposes. School employees who violate the copyright law are liable for their own actions. Moreover, it is the responsibility of those school employees who work directly with students to inform and instruct students regarding copyright law, policy and compliance guidelines.

Adopted: 5/3/04 Reviewed: 10/29/07 Reviewed: 7/27/17 Reviewed: 4/22/21