

SCHOOL DISTRICT OF JOHNSON CREEK BOARD OF EDUCATION POLICY	POLICY: 840
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### **Public Gifts to the School**

Any proposed gifts, gratuities, or bequests offered to the Johnson Creek School District must be first approved for acceptance by the district administrator. No other employee is authorized to act on behalf of the school district either in receiving or accepting any kind of gift, gratuity, or bequest. Acceptance by the school district shall result in an acknowledgment by the Board of Education and the district administrator. Nothing in this policy shall preclude students and other employees of the district from sending their own letter(s) of appreciation.

The following criteria shall be used by the district administrator when determining whether an offer of a gift, gratuity, or bequest should be accepted on behalf of the school district.

1. It must have a purpose consistent with that of the district and the particular school in which it is to be used;
2. It would not begin a program which the Board of Education would be unwilling to fund when the gift or funds are exhausted;
3. It would not bring undesirable or hidden costs to the district;
4. It would place no restrictions on the school programs;
5. It would not be inappropriate or harmful to the best education of the students;
6. It would not conflict with any provision of public law, district policy(s), or school codes, or
7. It would not unnecessarily bind the district, restrict it, or obligate it to a future course of action that may not be in the best interest of the district.

Upon acceptance, all gifts, gratuities, and bequests shall become the property of the Johnson Creek School District.

The district shall not discriminate in the acceptance and administration of gifts, bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, religion, national origin, ancestry, creed, color, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

Adopted: 8/77  
Revised: 12/12/89  
Reviewed: 2/15/96

Reviewed: 3/4/98  
Reviewed: 2/12/03  
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