

SCHOOL DISTRICT OF JOHNSON CREEK  
**Regular Board of Education Meeting Minutes**  
**Wednesday, August 15, 2012**  
**6:00 p.m.**  
**Elementary Music Room**

**Call to Order:** President Tina Roehl called the meeting to order at 6:00 p.m.

**The Pledge of Allegiance:** The pledge of allegiance was recited by those present.

**Roll Call of Attendance:** Mr. Kaltenberg, Mrs. O'Neil, Mr. Swanson, Mrs. Roehl, Mr. Draeger, Mrs. Loeb, and Mrs. McCaffery

Also present: **Superintendent Michael P. Garvey, Ph.D., Principal Eric Ranzen, Director of Building and Grounds Dan Fischer, and School Board Administrative Assistant Carolyn Anderson**

**Verification of Public Notice Pursuant to s. 19.84(1) Wis. Statutes:** Dr. Garvey verified the meeting was properly posted.

**Agenda Revisions/Approval:** Motion by Draeger/O'Neil to adopt the agenda as posted. Motion carried.

**Community Viewpoint**

None

**Communications**

- A. JCEA Representatives to the Board  
No Report
- B. JCESA Representative to the Board  
No Report
- C. Student Representative Report  
No Report
- D. Superintendent Update

We had a very successful audit. Dan and his crew have been doing a great job. Roger came back to give us a hand. The inservice breakfast will be on the 28<sup>th</sup>. There are a couple other projects we are finishing up. We need to set up a meeting to approve the handbook.

E. Principals Update

Mr. Ranzen reported they have a new High School Secretary. The High School also has a new Math teacher. Mr. Ranzen shared scores from the ACT report.

F. Director of Teaching and Learning

No Report

G. Director of Building and Grounds

The Elementary should be done this week. We have 2 classrooms at the High School left to do. Football fields are all done and also the gym floor has been completed.

H. Board member comments

Mrs. O'Neil reported there will be a Village meeting regarding extending the TIF.

Mr. Swanson reported parents are making good comments about the way the "open house" is going to be before school starts. Mr. Swanson also thanked the football coaches for meeting with the Predator football coaches and helping them out. Mr. Swanson was disappointed about the communications to the 6<sup>th</sup> graders about cross country.

Dr. Garvey shared how communication was given out and when.

Mrs. Loeb reported trying to bring a wheelchair in the high school and it was not possible with the big bump by the doorway.

Mr. Draeger thanked Dan and his crew for doing a great job.

Mrs. Roehl heard registration followed a good process.

I. Board Committee Reports

Sites

Mr. Draeger reported the Committee toured the schools and everything looks great. The Committee has set interviews of architects regarding domed schools for September 12<sup>th</sup>.

Negotiations

Mr. Kaltenberg reported the Committee has had several meetings and have an agreement with the JCESA to be voted on tonight.

Finance

Mrs. McCaffery reported the Committee reviewed the laundry bid, reviewed the 2011-12 financials and discussed the Village's preparation to extend the TID's.

**Approval of Minutes of the Regular Board Meeting of July 18, 2012.**

Motion by Draeger/Swanson to approve the minutes of the Regular Board Meeting of July 18, 2012. Motion carried.

**Business Affairs/Treasurer's Report:**

Approval to pay bills:

Moved by McCaffery/O'Neil to pay accounts payable checks #217828 - 218003, excluding #217902 in the amount of \$322,155.99 and payroll checks #14189 - 14210 in the amount of \$13,932.66, there were no wire transfers, and payroll ETF #900922458 - 900922541 in the amount of \$71,081.68.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O'Neil – Y,  
Swanson – Y, Roehl – Y

Yes – 7      No – 0      Motion carried

Motion by McCaffery /Draeger to pay WEA /Retirement check #217902 in the amount of \$9,366.37.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O'Neil –  
abstained, Swanson – Y, Roehl – Y

Yes – 6      No – 0      Abstained – 1      Motion carried

Motion by McCaffery/O'Neil to transfer \$7880.34 from the general fund to the food service account to cover the Fund 50 shortfall for this year.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O'Neil – Y,  
Swanson – Y, Roehl – Y

Yes – 7      No – 0      Motion carried

Motion by Finance Committee/Swanson to approve the laundry bid from Clean Mats.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O'Neil – Y,  
Swanson – Y, Roehl – Y

Yes – 7      No – 0      Motion carried

## **Negotiations**

### JCESA Agreement

Rick Kaltenberg reported on the meeting with the JCESA. The Committee offered a choice of 2.5% base increase or a 35 cent per hour/53 cent per bus route increase. The JCESA requested the 2.5% base increase.

Motion by the Negotiation Committee/Draeger to approve the 2.5% base wage increase as agreed with the JCESA.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – Y, Roehl – Y  
Yes – 7          No – 0                  Motion carried

### Employee Handbook

Dr. Garvey would like the School Board to set a special meeting date to approve the handbook. The Board will meet August 21 at 6:00 p.m.

## **Personnel**

Motion by Loeb/Kaltenberg to approve the hiring of :

Mary Katherine Erby as K4 teacher  
Kelly Peltola as the 5K teacher  
Kathryn Hayes as the High School Math Teacher  
Jennifer Budig as the High School Administrative Assistant  
Marcus Novak as the Jr. High Football Coach  
Kiara Lemminger as a Jr. High Volleyball Coach

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – Y, Roehl – Y  
Yes – 7          No – 0                  Motion carried

Motion by O’Neil/Kaltenberg to approve the resignation of Carin Opsahl provided she pays the liquidated damages of \$800.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – Y, Roehl – Y  
Yes – 7          No – 0                  Motion carried

Motion by O'Neil/Loeb to approve the resignation of Jeanette Heitman provided she pays the liquidated damages of \$750 which is half because her contract was 50%.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O'Neil – Y,  
Swanson – Y, Roehl – Y

Yes – 7      No – 0      Motion carried

### **New Business**

Dr. Garvey reminded everyone the Annual Meeting is set for September 17<sup>th</sup> with the Budget Hearing to start at 6:00 pm and the Annual Meeting to follow.

The Board of Education will hold their regular Board meeting the same time and date as the Annual Meeting.

### **Adjourn**

Motion by Loeb/Swanson to adjourn. Motion carried.

Respectfully submitted,

Carolyn J. Anderson  
Administrative Assistant