

SCHOOL DISTRICT OF JOHNSON CREEK
Regular Board of Education Meeting Minutes
Budget Hearing Minutes
Monday, September 17, 2012
6:00 p.m.
Elementary Music Room

Call to Order: President Tina Roehl called the meeting to order at 6:00 p.m.

The Pledge of Allegiance: The pledge of allegiance was recited by those present.

Roll Call of Attendance: Mr. Draeger, Mr. Kaltenberg, Mrs. Loeb, Mr. Swanson, Ms. O'Neil, and Mrs. Roehl

Absent: Mrs. McCaffery

Also Present: District Administrator Michael Garvey, Principal/Director of Pupil Services Kris Blakeley, Principal Eric Ranzen, Board Secretary, Carolyn Anderson, JCEA Rep Ken Johnson, JCESA Rep. Charissa Sloviak, Director of Teaching and Learning Lisa Krohn, Building and Grounds Director Dan Fischer, Melissa Lampe, Les Gray and Don Battenberg

Verification of Public Notice Pursuant to s. 19.84(1) Wis. Statutes: Dr. Garvey verified the meeting was properly posted.

Agenda Revisions/Approval: Motion by Draeger/Kaltenberg to adopt the agenda as posted. Motion carried.

Conduct the Annual Budget Hearing

President Tina Roehl appointed Carolyn Anderson to be the secretary of the Budget Hearing and Annual meeting.

Moved by Loeb/Draeger to waive the reading of the minutes from the September 19, 2011 Annual Meeting and accept them as printed. Motion carried.

Report by Dr. Garvey:

Dr. Garvey reported that the school year 2011/12 was a pretty good year. We continue to see strong student numbers. The budget is based on about a five student increase. The Board of Education has spent many hours working on our employee manual. We have added another Kindergarten section and maintained all of our other positions. There is a recommendation from the Sites Committee for the Board to select an Architectural Firm as we continue to look at our school needs.

Our student population continues to increase. We have added new staff over the summer. The sixth graders began in Fall as Middle School students for the first time. There is a new modified block schedule in place at the middle/high school. Curriculum updates continue to be significant, setting new

bench marks, continuing to reduce areas of deficiency and unneeded duplication and identification of areas of remediation through data mining.

All of the space in the buildings is being used efficiently. We continue to update technology. With new class areas developed, additional smart boards were installed. Additional mini computers have been ordered for check out by students. Laptops are replacing computers for staff members to give more flexibility. A new wireless system will be installed in the Elementary building. The band width will be increased soon.

We have done a few classroom makeovers. The chemistry room now has a separate classroom from the lab and the Middle/High School Art Room is in process of being redone.

The financial health of the District –we continue to pay down the unfunded liability. We have about \$135,000 balance there. Last school year, no short term borrowing was needed. We have no additional debt.

We are working on getting numbers for our biggest cost savings which was our change in insurance.

Dr. Garvey presented the budget. For 2011-12 school year, the District incurred no short-term debt borrowing for cash flow purposes. Our 2011-12 ending Fund Balance is approximately 23% of the General Fund. This healthy Fund Balance is also important when we seek a bond rating for building or remodeling. The mill rate is set at 9.64 for 2012-13.

At the conclusion of the Budget Hearing, motion by O’Neil/Swanson to recess the Board meeting in order to convene the Annual Meeting.

Following the Annual Meeting, the Board meeting resumed.

Community Viewpoint

Mr. Battenberg asked if anyone would be willing to house a young man to get him off the streets.

Communications

A. JCEA Representatives to the Board

Mr. Johnson reported the year off to a good start with the block schedule, etc. Students are settled into their schedule. Athletic teams have a good start to their season. The new Cross Country students are having a great start to the new athletic activity.

B. JCESA Representative to the Board

Mrs. Sloviak thanked the Board of Education for all their work on the handbook and for the settlement of salary with a 2.5% increase.

C. Student Council Representative to the Board

None

D. Superintendent Update

Dr. Garvey would like to nominate Abby Krueger to be our student board member. Dr. Garvey would like people to volunteer to be on the Communications Committee. It would be an AdHoc Committee. The Village was unhappy with the timing of the last newsletter. Dr. Garvey believes there are areas to be looked at regarding the newsletter. The Village has a proposal to distress TID 3 and declare TID 2 a donor. Dr. Garvey is serving as the District's Representative on the TID Review Board.

E. Principal's Update

Mrs. Blakeley reported the start of MAP testing. Kindergarten will be doing their reading tests that was mandated by State law. Mrs. Blakeley and two teachers will be part of the teacher effectiveness training through DPI. Chris Peterson with Love and Logic, is coming back for a parent night on November 5th. He will also be working with a group from the High School to help with behaviors in school and the community. He will keep in contact with them through two high school teachers. He will also be back in February for an all school assembly. Parent/teacher conference night is October 8th for Elementary. Three elementary teachers have been working with students on appropriate school behaviors. The Principal's Advisory Committee has been chosen. The first project is a food drive.

Mr. Ranzen reported about the new energy in the High School building with the sixth graders. The High School is filled to capacity every moment of every day. The new schedule is in place and working great. Planning is underway for Homecoming. MAP testing has begun. Jenny Budig has started in the high school office and is doing a great job.

F. Director of Teaching and Learning

Mrs. Krohn reported that work completed this summer is being applied. In October work will be done to connect with students and to connect with global network.

G. Director of Buildings & Grounds

Mr. Zachgo's white board has been installed. District office furniture will be here tomorrow. Art room furniture is coming in piece by piece. The bluejay has been repainted and looks great.

H. Board Member Comments

Tina Roehl asked about the YMCA program.

Approval of minutes of the Regular Board meeting of August 15, 2012 and Special Board Meeting of August 21, 2012

O'Neil/Swanson made a motion to approve the Regular Board meeting of August 15, 2012 and Special Board Meeting of August 21, 2012. Motion carried.

Business Affairs/Treasurer's Report

Approval to pay bills:

Moved by Draeger/Loeb to pay accounts payable checks #21804 - 218258, excluding #218091 in the amount of \$320,755.25 and payroll checks #14211 - 14233 in the amount of \$16,184.49, there were no wire transfers, and payroll ETF #900922542 - 900922631 in the amount of \$86,046.56.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – absent, O’Neil – Y, Swanson – Y, Roehl – Y

Yes – 6 No – 0 Absent - 1 Motion carried

Motion by Draeger/Kaltenberg to pay WEA /Retirement check #218091 in the amount of \$9,366.37.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – absent, O’Neil – abstained, Swanson – Y, Roehl – Y

Yes – 5 No – 0 Abstained – 1 Absent – 1 Motion carried

There were no budget adjustments.

Sites

Mr. Draeger reported the Committee met with two Architect firms for interviews. The Committee is bringing to the Board the recommendation that we hire TSP with a \$5000 retainer fee.

Motion by Sites Committee/O’Neil to recommend that we hire TSP with a \$5000 retainer fee.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – absent, O’Neil – Y, Swanson – Y, Roehl – Y

Yes – 6 No – 0 Absent - 1 Motion carried

Personnel

Dr. Garvey asked the Board to approve Vicki Sukow’s resignation and waive the liquidated damages in lieu of Vicki helping with the transition.

Motion by Loeb/Swanson to approve:

- Hire Matthew Cheek as Elementary Kindergarten teacher
- Hire Middle/High School paraprofessional Kelsey Hanson
- Hire Maintenance staff person Joe Sweeney
- Approve resignation of Karyn Pellatt
- Approve resignation of Vicki Sukow with waiving liquidated damages in return for Vicki’s assistance with the transition

- Approve year round and fall extracurricular/duty assignments as presented.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – absent, O’Neil – Y, Swanson – Y,
Roehl – Y

Yes – 6 No – 0 Absent - 1 Motion carried

New Business

Motion by Loeb/O’Neil to approve the overnight trip to Indianapolis, the overnight trip to Stevens Point, and the overnight trip to Upham Woods.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – absent, O’Neil – Y,
Swanson – Y, Roehl – Y

Yes – 6 No – 0 Absent - 1 Motion carried

Closed Session

Motion by Loeb/Swanson to conduct a Closed Session pursuant to Wis. Stats. §(1)(c)(e) to consider employment, promotion, compensation or performance evaluation data of the District Administrator.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – absent, O’Neil – Y,
Swanson – Y, Roehl – Y

Yes – 6 No – 0 Absent - 1 Motion carried

The Board did not return to open session.

Respectfully Submitted,

Carolyn Anderson
Board Secretary