

SCHOOL DISTRICT OF JOHNSON CREEK  
**Regular Board of Education Meeting Minutes**  
**Wednesday, February 20th, 2013**  
**6:00 p.m.**  
**Elementary Music Room**

**Call to Order:** President Tina Roehl called the meeting to order at 6:00 p.m.

**The Pledge of Allegiance:** The pledge of allegiance was recited by those present.

**Roll Call of Attendance:** Mr. Kaltenberg, Mrs. O'Neil, Mrs. Roehl, Mr. Draeger,  
Mrs. McCaffery, Mrs. Loeb, Abby Krueger

**Member Absent:** Andrew Swanson

**Also present:** Superintendent Michael P. Garvey, Ph.D., Director of Teaching and Learning Lisa Krohn, School Board Administrative Assistant Carolyn Anderson, JCEA Representative Ken Johnson, and Building and Grounds Director Dan Fischer

**Verification of Public Notice Pursuant to s. 19.84(1) Wis. Statutes:** Dr. Garvey verified the meeting was properly posted.

**Agenda Revisions/Approval:** Motion by Kaltenberg/Draeger to adopt the agenda as posted.  
Motion carried.

**Community Viewpoint**

None

**Communications**

- A. JCEA Representative – Ken Johnson reported on the high school activities.
- B. JCESA Representative – No report
- C. Superintendent – Dr. Garvey and Mr. Ranzen are working on some new course offerings in the future at the high school and working on scheduling. We will begin budgeting process next month.
- D. Principal Kris Blakeley – Provided a written report to the Board  
  
Principal Eric Ranzen – Provided a written report to the Board
- E. Director of Teaching and Learning Lisa Krohn – Quite a bit of assessment data is being collected K-9<sup>th</sup> to help make instructional decisions. Keyboarding is being looked at for K-5.

Mrs. Blakeley arrived.

F. Director of Building & Grounds Dan Fischer – Mr. Fischer reported the winter sports are winding down. The new tractor is working great.

G. Board Member Comments

Carol O’Neil – CJ requested information from Dr. Garvey on how the Governor’s budget would influence our School District. She is going to cyber lobby our legislators.

Abby Krueger - Nothing to report.

Kellie Loeb – Mrs. Loeb reported we will eventually be moving to the Cum Laude system. Mrs. Loeb questioned what MATC is going to do. Dr. Garvey is waiting for a response from the VP at MATC.

June McCaffery – Talked about doing surveys on the administrators by an outside group for \$200 per survey. Mrs. Roehl suggested having the Personnel Committee look into doing the survey. Mrs. McCaffery sent out the Delegate report. Mrs. McCaffery gave the sub report.

Tina Roehl – Mrs. Roehl congratulated the six wrestlers that made it to the State Wrestling Tournament.

H. Committee Reports

Curriculum Committee – Mrs. Loeb said the Committee talked about intervention, study hall, scheduling, Math Grant and Cum Laude system. Mrs. O’Neil commented talking about school scheduling, Elementary Keyboarding, and Indistar.

Communication Committee – Mr. Kaltenberg reported on updates the Committee received on different areas of communication.

**Approval of Minutes of the Regular Board Meeting of January 9, 2013.**

Motion by O’Neil/Kaltenberg to approve the minutes of the Regular Board Meeting of January 9<sup>th</sup>, 2013. Voice vote was taken. Motion carried.

**Business Affairs/Treasurer’s Report:**

Approval to pay bills

Motion by McCaffery/Draeger to pay accounts payable checks #218986 - 219316, excluding #219120 in the amount of \$559,001.52 and payroll checks #14347 - 14363 in the amount of \$9,251.52, there were no wire transfers, and payroll ETF #900923450 - 900923761 in the amount of \$215,265.69.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y

Yes – 6      No – 0      Absent - 1      Motion carried

Motion by McCaffery /Kaltenberg to pay WEA /Retirement check #219120 in the amount of \$7,580.77.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – abstained, Swanson – absent, Roehl – Y  
Yes – 5      No – 0      Absent – 1      Abstained – 1      Motion carried

There were no budget adjustments

### **Sites Committee Meeting**

#### Elementary Building Security

Mr. Fischer reported on the bids he received for the security window project at the Elementary School. His recommendation is to accept bids from Midwest Electric and Jerry Keeser Masonary. These are both companies we have used in the past.

Motion by O’Neil/Loeb to accept bids from Midwest Electric and Jerry Keeser Masonary to complete the security window project. Mrs. Loeb also questioned why are we putting bullet proof glass in the window and the door is regular glass. Mrs. Loeb’s opinion is to just start doing the whole school, section by section. Dr. Garvey said this project will start soon.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y, Swanson – absent, Roehl – Y  
Yes – 6      No – 0      Absent - 1      Motion carried

#### Referendum Update

Dr. Garvey handed out a copy of the newsletter that is going out on Monday. The information night is set for 6:30 on March 4<sup>th</sup> in the High School gym. There will be a presentation and representatives from BAIRD and TSP will be present to answer questions. Tax impact is \$2.76 per thousand.

### **Policy Committee Meeting**

Policy 352 Field Trips – first reading. The sub title Overnight/Out of State seemed to be a little confusing. The sub title will be changed to be “Out of State and Overnight”.

Policy 672 Purchasing – first reading. Sent via e-mail, Mr. Swanson believes this policy change is undermining the Committee. Mrs. O’Neil believes if items have already been budgeted for and budget has been approved, it does not need to be approved again.

## **New Business**

Motion by Loeb/Draeger to approve the overnight field trip of the Class of 2013 to the Wilderness Waterpark for May 8<sup>th</sup> to May 9<sup>th</sup>, 2013.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y  
Yes – 6      No – 0      Absent - 1      Motion carried

Motion by O’Neil/Loeb to approve the overnight field trip for FFA students to Eau Claire, WI Ramada Convention Center for a Leadership Conference on March 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>, 2013.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y  
Yes – 6      No – 0      Absent - 1      Motion carried

Motion by Loeb/Draeger to approve the overnight field trip for the girls’ and boys’ basketball teams to Kohler, WI for the basketball tournament on December 13<sup>th</sup> and 14<sup>th</sup>, 2013.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y  
Yes – 6      No – 0      Absent - 1      Motion carried

## **Personnel**

Motion by Loeb/O’Neil to approve track coaching contracts with Ann Schutt, Mallory Hall, and Grant Brown for the Spring of 2013.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y  
Yes – 6      No – 0      Absent - 1      Motion carried

## **Closed Session**

Motion by O’Neil/Draeger to move to Closed Session pursuant to Wis. Stats. §19.85(1)(c)(f) to consider employment, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction specifically to discuss a recommended contract change of an administrator and a staff discipline issue and to consider financial, medical, or personal histories or disciplinary data of a staff member.

- A. Administrative Staff member request for a contract change
- B. Staff Discipline Issue
- C. Medical history of a staff member impacting employment

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y

Yes – 6      No – 0      Absent - 1      Motion carried

### **Open Session**

The Board returned to open session.

Motion by O’Neil/Kaltenberg to modify the retirement language in Eric Ranzen’s 2012-14 contract to allow the 60 months of post employment 403b payments to begin in July of 2013, rather than January of 2014; to waive liquidated damages; and with thanks for long term service to the District, accept Mr. Ranzen’s retirement as of June 30, 2013.

Roll call vote: Draeger – Y, Kaltenberg – Y, Loeb – Y, McCaffery – Y, O’Neil – Y,  
Swanson – absent, Roehl – Y

Yes – 6      No – 0      Absent - 1      Motion carried

### **Adjourn**

Motion by McCaffery/Kaltenberg to adjourn. Motion carried.

Respectfully submitted,

Carolyn J. Anderson  
Administrative Assistant